

CONFERENCE & EXPO 2017

THURSDAY, AUGUST 10TH, PALMER EVENTS CENTER

Welcome

We are so very pleased you will be attending our 2017 Conference & Expo! Please let us know if there is anything you require. Following is information you may find helpful. Please share this with anyone attending with you. Full event details are on the event website at: <http://www.caiaustinevents.org/2017conf&expo>.

Event Schedule – Thursday, August 10th. Registration opens as early as 10:30 am for those attending the Community Awards Banquet* at 11:00am. The Conference Lecture Series then begins upstairs at 1:00pm followed by the opening of our Expo downstairs at 2:30pm, and wrapping up with our Social Mixer downstairs for everyone at 5:00pm with drawings for \$100s in door prizes.

**A separate registration is required for the Banquet. Details are at this link:*

<http://www.caiaustinevents.org/2017conf&expo/banquet.html>

Directions and Parking – Palmer Events Center is located at 900 Barton Springs Rd. You can use this link to an interactive map:

- <http://www.caiaustinevents.org/2017conf&expo/map&directions.html>
- Park in the covered parking garage. Remember to print and bring your “Free Parking Pass” (attached) to gain free access to the parking garage. Otherwise, you’ll pay \$8 for parking for the day. Should you expect to leave during the day but return later, I am told you should ask for a parking receipt which will allow you up to three exits and returns during the day. However, I haven’t had a chance to try this, so I suggest simply printing an additional copy or two of the voucher to have with you.

Sign In and Name Badges

Please stop by the registration table to sign in and pick up your name badge. Badges must be worn at all times during the day. If you have registered for the Awards Banquet, you will also be given your yellow banquet wristband which you must wear to enter. Be sure to pick up your free tote bag and Event Program with details of the event, a list of exhibitors and a map of exhibitor booth locations.

Pre-registration Drawing: Because you pre-registered, you have been entered into a special drawing with two \$100 cash prizes being awarded (check your name badge holder for your raffle ticket). Winners will be announced at the Social Mixer beginning at 5:00pm downstairs at the west side of the Exhibit Hall (must be present to win).

Cell Phones - Please set your cell phones to silent or vibrate to prevent disruptions.

Free Wi-Fi – Just connect to the available network. No password required.

Lectures will be held promptly at 1:00pm and 1:45pm upstairs above the Exhibit Hall. We do not have reserved seating at this event; it will be first come, first seated, space available. [Use this link for details](#) or refer to the printed Event Program when you sign in at the Registration Table.

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During the Event

- Complementary coffee and water will be available. Cash/credit card bars will also be available during the event and at the Social Mixer downstairs afterwards.
- Games during the Expo (for community managers and association home and condo owners only). We're hosting two games for attendees with gift card prizes to encourage attendees (NOT exhibitors) to visit all areas of the Exhibit Hall:
 - **"Ask Me" Game** – The top half of the game card is a list of questions submitted by exhibitors. Go to each booth listed, ask the question, politely listen to the answer, and have them stamp your card. Completed cards may be dropped off at booth #301, just outside the entrance to the Exhibit Hall, and the drawings will take place during the Social Mixer at 5:00 pm. There will be two gift card drawings, one for \$100 and one for \$250. Must be present to win.
 - **Scavenger Hunt** – The bottom half of the game card contains six "clues". Determine the super hero the clue refers to, find their standup cardboard cutout, locate the special "code" on the back and record it. Then deposit your completed "hunt" card in the bin at booth #414, and come to the Social Mixer at 5:00pm where we'll have two gift card drawings: one for \$50, and one for \$100.. Must be present to win.
- Other drawings held:
 - **Exhibitor Drawings**: There will be several of our 60+ exhibitors holding drawings at their booths. These winners will only be announced back at their booth, so return to their booth prior to the Social Mixer at 5:00pm.
 - **CAI Door Prize Drawings**: These will all be conducted during the Social Mixer downstairs off the west side of the Exhibit Hall beginning at 5:00pm (must be present to win).
 - **Pre-registration Drawing**: Because you pre-registered, you have been entered into a special raffle with two \$100 cash prizes being awarded (check your name badge holder for your raffle ticket). Drawings will be for \$100 in gift cards.

List of Exhibitors & Booth Layout Diagram

[Use this link for the current list and location of the Exhibitors](#), or refer to the printed Event Program when you sign in at the Registration Table.

Help Lines

- Before August 10th:
 - Joe Dunst – caidunst@live.com ,512-858-5228
- On site August 10th (call or text)
 - Sara Huff - 512-745-1508
 - Joe Dunst – 512-673-6608

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Free Parking Pass – Be sure to print the Parking Voucher below and bring it with you to gain free entrance to the parking garage. Otherwise, entrance will cost you \$8:00.



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This pass entitles the bearer entrance for one vehicle to
park in the Palmer Events Center Parking Garage

Event: 2017 CAI Austin Conference & Expo

Date: Thursday, August 10, 2017

Palmer Events Center
900 Barton Springs Road
Austin, TX 78704

Complimentary Parking Garage Parking Pass - Valid ONLY for date listed